

1903 November 6th

Minutes of Meeting of Directors held at No.7 Water Street.

on Friday the 6th November 1903 at 4 p.m.

Present: Jas Dodds, Chairman, T.B. Glover, O. Haynemann, C.B. Bernard,

W.R. Bennett, F.S. James, Managing Director

The Minutes of Meetings of 17th September were read and confirmed.

➤ Managing Director's Report / Export Business at Manila Agents

The Managing Directors Report was read which touched upon various items of interest, but related more especially to the Export business. It stated that the Manila Agents wished someone from the brewery to pay the Philippines a visit, so as to understand personally the conditions of trade and help to place the business on a more satisfactory basis.

➤ Financial Statement

The Financial Statement prepared for the meeting was read.

➤ Reports of Chief Brewer and Engineer for September and October

The Chief Brewer and Engineers Reports for September and October were read.

➤ Managing Director's Visit to Manila Agents Postponed

The Chairman then asked the meeting, whether it would be advisable for the Managing Director to pay a visit to Manila. He thought that if there was no special business of importance to detain him at the brewery, it might be a good thing to make the visit, but the end of the year was approaching and he could not help thinking that the services of the Managing Director would be more useful in Yokohama.

Mr. Glover was of the same opinion, and it was agreed to postpone for the

present the Manila visit.

➤ Copy of the Letter from Managing Director Relating to His Contract and 3 Months Leave

The Chairman then read the following letter which he had received from the Managing Director – viz – Jas. Dodds Esqr. Chairman of Director.

Dear Sir,

Sometime since I was asked by two of our Directors if I intended to leave the Brewery on the expiration of the term of my present engagement as Managing Director, and I then promised to give a reply as soon as possible.

I have thought over the matter, and if you can meet me in allowing me 3 months leave of absence, I am willing to continue my present engagement up till 31st December 1906, on the same terms as at present.

The next General Meeting must be held on the 1st February 1903, and a slack season will then set in. I would propose leaving for England by the Trains Siberian Railway about the 15th February 1903, returning to Yokohama about 15th May 1903.

During my absence if one of the Directors could attend the Brewery Offices for about one hour in each day, the business ought to work smoothly, as the Secretary would take over various items of work which I have been in the habit of doing.

The Salary of Yen 400 per month which I draw, I would propose should be divided between the Director who agrees to take my place pro-tem and the Secretary.

If the within meets with the approval of the Directors, I shall be

obliged if you will kindly confirm same, as I am anxious to let my people in England know what my movements are likely to be.

I remain, Dear Sir,

Yours faithfully,

F. S. James

Managing Director

The Chairman said that he had had an interview with Mr. James on the subject of the letter and he thought the proposals quite feasible. He was sure that the other Directors would be glad to know that Mr. James was willing to stay on till the end of 1906.

All the other Directors having expressed approval, it was carried unanimously, that; -

The Managing Director be granted three months leave of absence, to be taken as soon after the next General Meeting as possible, and that his engagement on the same terms as at present, be extended to 31st December 1906.

It was proposed by Mr. Glover, seconded by Mr. Haynemann that no deduction be made from the Managing Director's salary during his leave of absence, but that the Directors vote an amount as remuneration to Mr. Dinsdale and whoever fills the place of Managing Director pro-tem.

This was carried unanimously and the Meeting closed at 10 minutes to 5 o'clock.

James Dodds

Chairman